

## BUSTOS WATER DISTRICT Annual Procurement Plan for FY 2015

Code (PAP)	Procurement Program/Project	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Activity												Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/Project)	
				Pre-Proc Conference	Ads/Post of LAEB	Pre-bid Conf	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery/ Completion	Acceptance/ Turnover		Total	MOOE	CO		
1	lot	Office Supplies	Eng'g Div.	Shopping	Semi-Annual Purchase												Corp. Budget	18,000.00	18,000.00	See attached APP2015 - Bustos Water District - Region3	
		Laboratory Supplies	Eng'g Div.	Shopping	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	Corp. Budget	1,236,000.00	1,236,000.00	See attached APP2015 - Bustos Water District - Region3
		Engineering Service	Eng'g Div.	Shopping	Semi-Annual Purchase												Corp. Budget	1,318,000.00	1,318,000.00	See attached APP2015 - Bustos Water District - Region3	
		Connection Materials & Other Materials	Eng'g Div.	Shopping	Semi-Annual Purchase												Corp. Budget	1,318,000.00	1,318,000.00	See attached APP2015 - Bustos Water District - Region3	
		Gasoline, Oil & Lubricants - Generators & Tricycles	Eng'g Div.	Shopping	As the need arises												Corp. Budget	246,000.00	246,000.00	for Generators and Tricycle	
		Other Supplies	Eng'g Div.	Shopping	Semi-Annual Purchase												Corp. Budget	6,000.00	6,000.00	See attached APP2015 - Bustos Water District - Region3	
		Repair&Maintenance - Irrigation, Water System	Eng'g Div.	Shopping	As the need arises												Corp. Budget	390,000.00	390,000.00	for Repair&Maintenance - Irrigation, Water System	
		Repair&Maintenance - Other Structures	Eng'g Div.	Shopping	As the need arises												Corp. Budget	30,000.00	30,000.00	for Repair&Maintenance - Other Structures	
		Repair&Maintenance -IT Equipment&Software	Eng'g Div.	Shopping	As the need arises												Corp. Budget	12,000.00	12,000.00	for Repair&Maintenance -IT Equipment&Software	
		Repair&Maintenance - Machineries	Eng'g Div.	Shopping	As the need arises												Corp. Budget	472,000.00	472,000.00	for Repair&Maintenance - Machineries	
1	set	Repair&Maintenance - Communication Equipment	Eng'g Div.	Shopping	As the need arises												Corp. Budget	6,000.00	6,000.00	for Repair&Maintenance - Communication Equipment	
		Repair&Maintenance - Laboratory Equipment	Eng'g Div.	Shopping	As the need arises												Corp. Budget	76,000.00	76,000.00	for Repair&Maintenance - Laboratory Equipment	
		Repair&Maintenance - Motor Vehicles	Eng'g Div.	Shopping	As the need arises												Corp. Budget	24,000.00	24,000.00	for Repair&Maintenance - Motor Vehicles	
		Expansion Project	Eng'g Div.	Bidding	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	Corp. Budget	10,000,000.00	10,000,000.00	Expansion of Water Service Connections at Bryg, Cansuhilan, Liclad & Busan
		Spare Pump & Motor 35lps	Eng'g Div.	Shopping	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	Corp. Budget	425,000.00	425,000.00	Spare Pump & Motor 35lps for replacement in case of pump&motor breakdown
		Renovation of Pumping Stations	Eng'g Div.	Shopping	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	Corp. Budget	350,000.00	350,000.00	Renovation & Repainting of the four pumping stations
		Concrete Cutter	Eng'g Div.	Shopping	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	Corp. Budget	350,000.00	350,000.00	to be used for maintenance
		Movable Soft Starter Motor Control	Eng'g Div.	Shopping	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	Corp. Budget	300,000.00	300,000.00	Movable soft starter motor control for replacement in case of motor control breakdown
		Spare Pump 18lps	Eng'g Div.	Shopping	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	Corp. Budget	200,000.00	200,000.00	Spare Pump 18lps for replacement in case of pump breakdown
		Flow Meter	Eng'g Div.	Shopping	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	Corp. Budget	130,000.00	130,000.00	
1	unit	Motorcycle with Sidecar	Eng'g Div.	Shopping	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	Corp. Budget	110,000.00	110,000.00		
<b>SUBTOTAL</b>																<b>15,699,000.00</b>			page 1 of 5		





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Code (PAP)	Procurement	Program/Project	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Activity											Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/Project)		
					Pre-Proc Conference	Adm/Post of IAEB	Pre-bid Conf	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery/ Completion		Acceptance/ Turnover	Total	MOOE		CO	
1	unit	Wireless Router	Fin./Com'l Div.	Shopping	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	Corp. Budget	5,000.00	5,000.00			
1	lot	Office Supplies	Admin. & Gen. Serv. Div.	Shopping	Semi-Annual Purchase											Corp. Budget	120,000.00	120,000.00		See attached APP2015 - Bustos Water District - Region3		
		Drugs and Medicines	Admin. & Gen. Serv. Div.	Shopping	Semi-Annual Purchase											Corp. Budget	5,000.00	5,000.00				
		Gasoline, Oil & Lubricants - Crosswind & Altis	Admin. & Gen. Serv. Div.	Shopping	weekly purchase											Corp. Budget	161,600.00	161,600.00				
		Other Supplies	Admin. & Gen. Serv. Div.	Shopping	Semi-Annual Purchase											Corp. Budget	42,000.00	42,000.00		See attached APP2015 - Bustos Water District - Region3		
		Water	Admin. & Gen. Serv. Div.	Shopping	weekly purchase											Corp. Budget	30,240.00	30,240.00				
		Cooking Gas - LPG	Admin. & Gen. Serv. Div.	Shopping	monthly purchase											Corp. Budget	15,300.00	15,300.00				
		Printing & Binding - Employee's I.D	Admin. & Gen. Serv. Div.	Shopping	As the need arises											Corp. Budget	8,000.00	8,000.00				
		Periodicals/Newspaper	Admin. & Gen. Serv. Div.	Shopping	weekly purchase											Corp. Budget	22,080.00	22,080.00				
		Security Services	Admin. & Gen. Serv. Div.	Bidding	Not Applicable	As per approved Schedule of Bidding Process	As per approved Schedule of Bidding Process	As per approved Schedule of Bidding Process	As per approved Schedule of Bidding Process	As per approved Schedule of Bidding Process	As per approved Schedule of Bidding Process	As per approved Schedule of Bidding Process	As per approved Schedule of Bidding Process	As per approved Schedule of Bidding Process	As per approved Schedule of Bidding Process	As per approved Schedule of Bidding Process	As per approved Schedule of Bidding Process	Corp. Budget	1,440,000.00	1,440,000.00		for BWD Office Premises and Pumping Stations
		Repair&Maintenance - Office Building	Admin. & Gen. Serv. Div.	Shopping	As the need arises											Corp. Budget	24,000.00	24,000.00		for Repair&Maintenance - Office Building		
		Repair&Maintenance - Office Equipment	Admin. & Gen. Serv. Div.	Shopping	As the need arises											Corp. Budget	36,000.00	36,000.00		for Repair&Maintenance - Office Equipment		
		Repair&Maintenance - Furniture&Fixture	Admin. & Gen. Serv. Div.	Shopping	As the need arises											Corp. Budget	12,000.00	12,000.00		for Repair&Maintenance - Furniture&Fixture		
		Repair&Maintenance - IT Equipment&Software	Admin. & Gen. Serv. Div.	Shopping	As the need arises											Corp. Budget	12,000.00	12,000.00		for Repair&Maintenance - IT Equipment&Software		
		Repair&Maintenance - Communication Equipment	Admin. & Gen. Serv. Div.	Shopping	As the need arises											Corp. Budget	5,000.00	5,000.00		for Repair&Maintenance - Communication Equipment		
		Repair&Maintenance - Motor Vehicles	Admin. & Gen. Serv. Div.	Shopping	As the need arises											Corp. Budget	64,000.00	64,000.00		for Repair&Maintenance - Motor Vehicles		
		Other Maintenance & Operating Expenses	Admin. & Gen. Serv. Div.	Shopping	As the need arises											Corp. Budget	80,000.00	80,000.00		for Other Maintenance & Operating Expenses		
1	lot	Renovation of Office	Admin. & Gen. Serv. Div.	Administratio n	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	Corp. Budget	2,500,000.00	2,500,000.00			
1	lot	Service Vehicle (Van)	Admin. & Gen. Serv. Div.	Bidding	As per approved Schedule of Bidding Process	As per approved Schedule of Bidding Process	As per approved Schedule of Bidding Process	As per approved Schedule of Bidding Process	As per approved Schedule of Bidding Process	As per approved Schedule of Bidding Process	As per approved Schedule of Bidding Process	As per approved Schedule of Bidding Process	As per approved Schedule of Bidding Process	As per approved Schedule of Bidding Process	As per approved Schedule of Bidding Process	As per approved Schedule of Bidding Process	As per approved Schedule of Bidding Process	Corp. Budget	2,000,000.00	2,000,000.00		
1	lot	Furniture & Fixtures	Admin. & Gen. Serv. Div.	Bidding	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	Corp. Budget	400,000.00	400,000.00			
<b>SUBTOTAL</b>																	<b>6,982,220.00</b>					

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Code (PAP)	Procurement Program/Project	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Activity												Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Project)	
				Pre-Proc Conference	Ads/Post of LAEB	Pre-bid Conf	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery/Completion	Acceptance/Turnover		Total	MOOE	CO		
1	unit	Copier	Admin. & Gen. Serv. Div.	Shopping	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	Corp. Budget	210,000.00	210,000.00	for general services	
1	lot	Canopy from the Main Building to the Records Room	Admin. & Gen. Serv. Div.	Shopping	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	Corp. Budget	200,000.00	200,000.00		
4	units	Additional CCTV Camera	Admin. & Gen. Serv. Div.	Shopping	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	Corp. Budget	120,000.00	120,000.00	for security and surveillance of the BWD premises	
2	units	Air-condition Unit (provision)	Admin. & Gen. Serv. Div.	Shopping	As the need arises												Corp. Budget	120,000.00	120,000.00		
6	units	Fire Extinguisher	Admin. & Gen. Serv. Div.	Shopping	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	Corp. Budget	90,000.00	90,000.00	for BWD office and pumping Stations	
1	set	Branded Computer with Printer	Admin. & Gen. Serv. Div.	Shopping	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	Corp. Budget	70,000.00	70,000.00		
1	unit	LCD Projector (provision)	Admin. & Gen. Serv. Div.	Shopping	As the need arises												Corp. Budget	70,000.00	70,000.00		
1	unit	Motorcycle - 4 stroke	Admin. & Gen. Serv. Div.	Shopping	Not Applicable	As per approved Schedule of Purchase	As per approved Schedule of Purchase	As per approved Schedule of Purchase	As per approved Schedule of Purchase	As per approved Schedule of Purchase	As per approved Schedule of Purchase	As per approved Schedule of Purchase	As per approved Schedule of Purchase	As per approved Schedule of Purchase	As per approved Schedule of Purchase	As per approved Schedule of Purchase	As per approved Schedule of Purchase	Corp. Budget	60,000.00	60,000.00	
1	unit	Automatic Queuing & Ticket System for Customers	Admin. & Gen. Serv. Div.	Shopping	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	Corp. Budget	50,000.00	50,000.00		
1	unit	DSLR Camera	Admin. & Gen. Serv. Div.	Shopping	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	Corp. Budget	50,000.00	50,000.00	for documentation purposes	
1	unit	Fax Machine (provision)	Admin. & Gen. Serv. Div.	Shopping	As the need arises												Corp. Budget	30,000.00	30,000.00		
1	unit	Laptop	Admin. & Gen. Serv. Div.	Shopping	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	Corp. Budget	20,000.00	20,000.00	for presentation purposes	
1	unit	External Hard Drive (2TB)	Admin. & Gen. Serv. Div.	Shopping	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	Corp. Budget	10,000.00	10,000.00	for back-up of BWD documents	
3	units	Fire Alarm	Admin. & Gen. Serv. Div.	Shopping	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	Corp. Budget	9,000.00	9,000.00		
4	units	Emergency Lights	Admin. & Gen. Serv. Div.	Shopping	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	Corp. Budget	8,000.00	8,000.00		
1	unit	Licensed Software such as Microsoft Office & Anti-virus	Admin. & Gen. Serv. Div.	Shopping	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	Corp. Budget	6,000.00	6,000.00		
1	unit	Laminator	Admin. & Gen. Serv. Div.	Shopping	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	Corp. Budget	6,000.00	6,000.00		
<b>SUBTOTAL</b>																	<b>1,129,000.00</b>			page 5 of 5	

## BUSTOS WATER DISTRICT Annual Procurement Plan for FY 2015

Code (PAP)	Procurement Program/Project	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Activity											Source of Funds	Estimated Budget (PHP)			Remarks (Brief description of Program/Project)
				Pre-Proc Conference	Ads/Post of IAEB	Pre-bid Conf	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery/Completion		Acceptance/Turnover	Total	MOOE	

**DEFINITION**

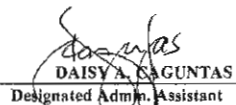
1. **PROGRAM (BESF)**-- A homogeneous group of activities necessary for the performance of a major purpose for which a government agency is established, for the basic maintenance of the agency's administrative operations or for the provisions of staff support to the agency's administrative operations or for the provisions of staff support to the agency's line functions.
2. **PROJECT (BESF)**-- Special agency undertakings which are to be carried out within a definite time frame and which are intended to result in some pre-determined measure of goods and services.
3. **PMO/End User** - Unit as proponent of program or project
4. **Mode of Procurement** - Competitive Bidding and Alternative Methods including: selective bidding, direct contracting, repeat order, shopping, and negotiated procurement.
5. **Schedule for Each Procurement Activity** - Major procurement activities (pre-procurement conference; advertising/posting; pre-bid conference; eligibility screening; submission and receipt of bids; bid evaluation; post qualification; award of contract; contract preparation), delivery/completion and acceptance/turnover.
6. **Source of Funds** - Whether GoP, Foreign Assisted or Special Purpose Fund
7. **Estimated Budget** - Agency approved estimate of project/program costs
8. **Remarks** - brief description of program or project

Remarks  
Programs and projects should be aligned with budget documents, and especially those posted at the PhilGeps.

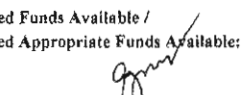
Breakdown into mooe and co for tracking purposes; aligned with budget documents  
Any remark that will help GPPB track programs and projects

page 1	15,699,000.00
page 2	891,625.00
page 3	1,310,000.00
page 4	6,982,220.00
page 5	1,129,000.00
<b>TOTAL</b>	<b>26,011,845.00</b>

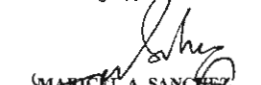
Prepared by:

  
DAISY A. SAGUNTAS  
Designated Adm'n. Assistant

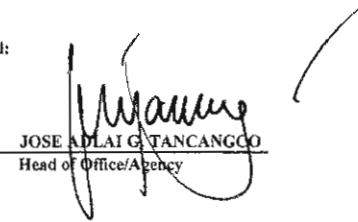
Certified Funds Available /  
Certified Appropriate Funds Available:

  
EMERITA AGNES DG. MATEO  
Accountant /  
Local Budget Officer

Recommending Approval:

  
MARICEL A. SANCHEZ  
Administrative Division Manager

Approved:

  
JOSE ADLAI G. TANCANGCO  
Head of Office/Agency